



Sublette County Library Board Minutes

August 31, 2011

Big Piney Library, Big Piney, WY

The Sublette County Library Board met Wednesday, August 31 at the Big Piney Library. Board members Patty Washburn, Cat Urbigkit, Barbara Mullin, and Grant Seemann were present in addition to Library Director Sid Stanfill, Associate Director Sukey Hohl and Big Piney Manager Debi Morley. Bill Kleven was absent.

Patty Washburn called the meeting to order at 3:30 pm.

Cat moved to approve the August 2nd minutes with some editorial corrections. Grant seconded the motion. Motion passed.

Grant made an addition to the agenda. He added plans for a new Big Piney library. A general discussion ensued on where a new library would be located. Sid commented that the Commissioners would like us to come up with a strategic plan that would give them a tool for planning on major projects like this and that strategic planning was coming up later in the agenda.

There were no public comments.

Old Business

Changing Library Policy. Sid reported on his conversation with the county attorney on what we are required to do in order to change library policy. The county attorney suggested that we change our by-laws so that policy changes would not require public readings. This would put us in line with the county itself and other county agencies. He passed around copies of the library bylaws with his proposed changes. Grant made a motion that we pass the changes to the bylaws as discussed and Barb seconded. The motion passed.

Cat motioned to keep same officers for this year and Barb seconded. The motion passed.

Maternity Leave. Sid commented that there is no Maternity Leave Policy. It has been superseded by the Sick Leave Policy.

Sick Leave. Cat motioned to approve the second reading. Barb seconded the motion and the motion passed.

Wellness Benefit. There was a first reading of the new Wellness Benefit Policy. This year it will come out to about \$250 for each employee. Barb added a sentence to say that exercise equipment and apparel are not covered.

New Business

Background Checks. Sid informed the board that we have been including a section on the new employment applications that applicants must be willing to have a background check. The board instructed him to consult with the County Sherriff.

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www.sublettecountylibrary.org

Sublette County



Libraries

Pinedale  Big Piney

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Director's Report

Staff Enrichment/Pre-Strategic Planning. Staff Enrichment Day will take place on Wednesday, October 5th at the Pinedale Library. Both libraries will be closed on that day. The consultant, Jep Enck, will do some team building exercises with the staff. It should be a fun day. The previous evening he will work with the board on pre-strategic planning.

Status of Open Positions: We have hired Colleen Moran for the Big Piney Children's Specialist position. The Pinedale on-call position has closed and we're in the process of scheduling interviews.

WLA. No board members are able to attend WLA. We are sending eight staff members. Sid informed the board that PLA is coming up in March 2011 and we want to send six people.

Treasurer's Report.

Our treasurer was not present but Sid went through budget vs. actual numbers to give a snapshot of where we are so far this fiscal year.

Motion to Approve Checks. Grant motioned to approve checks. Barb seconded the motion and it passed.

Date of Next Meeting. The next meeting will take place on 21 September in Pinedale at 3 p.m.

Meeting adjourned 5:15 pm.

Respectfully Submitted by:

Patty Washburn, President

Cat Urbigit, Secretary