



Sublette County Library Board Minutes

February 18, 2010

Pinedale Library, Pinedale, Wyoming

The Sublette County Library Board met Thursday, February 18, 2010 at the Pinedale Library. Board members Patty Washburn and Cat Urbigkit were present, in addition to Library Director Daphne Platts. Board member Laurie Latta attended via telephone conferencing.

Patty made a motion, seconded by Cat, to approve the minutes of the January 21, 2010 meeting as presented. Motion passed.

The board reviewed the financial report.

Patty made a motion, seconded by Cat, to approve second and final reading of the bylaws and Administration and Personnel (revised) manual. Motion passed.

The board considered and discussed instituting charges for use involving cooking in the kitchen area of the Pinedale Library. Daphne had suggested:

- 1-25 people \$25
- 26-50 people \$50
- >50 people \$100
- >100 people \$200

Laurie suggested that the library seek input from groups who use the facility before any decision is made. Patty suggested that one option would be to include a chart with a formula of suggested payments (such as "if you cook, have more than 30 people, suggested donation equals" ... or, "if your group is ... and not cooking ... but using the kitchen area ... the suggested donation is" ...). The board also reviewed the cleanup checklist. This issue will be discussed at a future meeting.

The board discussed launching a search for a new library director. The board will ask several community members to serve on the interview committee, with the following names suggested: Rex Paulson, Judy Andrikopoulos, and Florence Perry. Laurie suggested that the board conduct a regional search in May and June, and interviews of the three finalists in June, with the board paying for at least part of the expenses of those traveling to interview. The hope is to have the person on board as early as August. Daphne will develop the job description and Cat will use that to create the advertisement that will be published in April and May. Cat will have the ad available for the board to review at the March meeting.

The board discussed its lack of knowledge about the compensation package it will be offering, and asked Daphne to provide that information. Cat requested that the board be given a list of all positions and salaries in the county library system.

The board discussed doing a walk-through with Fixter Construction.

The board discussed the Big Piney Branch and its personnel, and the recent meeting of the Friends of the Big Piney Branch Library. The board will ask the leadership of Friends to attend a luncheon later in the year.

The board set the date for the next meeting as Thursday, March 25, 2010 at 10 a.m. in the Pinedale Library. The meeting was adjourned.

Respectfully submitted by:

Cat Urbigkit, Secretary

Patty Washburn, Treasurer

P.O. Box 489
155 S. Tyler
Pinedale, WY 82471

307-367-4114
FAX 307-367-6722

www.sublettecountylibrary.org

Big Piney Branch Library
P.O. Box 768
Big Piney, WY 83113
307-276-3515