



## Sublette County Library Board Minutes

March 24, 2011

Pinedale Library, Pinedale, Wyoming

The Sublette County Library Board met Thursday, March 24th at the Pinedale Library. Board members Patty Washburn, Bill Kleven, Cat Urbigkit, and Grant Seemann, were present in addition to Library Director Sid Stanfill, and Associate Director Sukey Hohl. Barbara Mullin was absent.

Patty Washburn called the meeting to order at 4:30 pm. Cathy Summerall, the new bookkeeper was introduced to the board. Cat motioned and Grant seconded to approve the minutes of the February meeting. Motion passed.

There was one addition to the agenda. Patty Washburn has a conflict with our current board meeting schedule. It was agreed to change library board meetings to the fourth Wednesday of the month so the next meeting will be Wed. April 27 at 3:30 pm in Big Piney.

### Old Business:

Sid reviewed the new alcohol policy. The County Attorney's office has added a waiver that must be notarized. We will get a staff member in Pinedale licensed as a notary. Sid will contact Debi to see if they need a notary as well in Big Piney. Cat motioned to accept the new alcohol policy and Grant seconded. Motion passed.

### New Business:

Sid went over the library position/remuneration spreadsheet. Board members will review and discuss at a later date.

Sid and Sukey will be starting the budget process. Expect the next board meeting to mainly be about the new budget.

Sid is requesting information on getting Workmen's Compensation for the library. In order to continue, he need the dates that board members moved to Wyoming.

### Director's Report:

Sid gave quick updates on the audit, our connectivity issues, how we are covering Big Piney's vacant children's position, delay on expanding Big Piney's evening hours, an ALA Conference update, the IRS and library summer intern positions.

### Treasurer's Report:

Bill Kleven gave a brief report on our bank accounts. Sid went over the budget year to date figures. Cat requested figures on how the money at the Wyoming State Library Acquisitions account has been spent.

The next meeting will be Wednesday, April 27 at 3:30 pm in Big Piney.

Meeting adjourned 6 pm.

Respectfully Submitted by

Patty Washburn, President

Cat Urbigkit, Secretary

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[www.sublettecountylibrary.org](http://www.sublettecountylibrary.org)