



## Sublette County Library Board Minutes

September 21, 2011

Pinedale Library, Pinedale, Wyoming

The Sublette County Library Board met Wednesday, September 21 at the Pinedale Library. Board members Patty Washburn, Cat Urbigkit, Bill Kleven, Barbara Mullin, and Grant Seemann were present in addition to Library Director Sid Stanfill and Associate Director Sukey Hohl.

Patty Washburn called the meeting to order at 3:10 p.m.

Cat moved to approve the August 31<sup>st</sup> minutes with some editorial corrections. Grant seconded the motion. Motion passed.

There were no public comments.

### **Treasurer's Report**

The value of our Kaiser portfolio held pretty steady. Our energy-based Northern Trust saw more volatility with a drop in value. Bill is not overly concerned, considering how nervous the market has been this summer.

Sid commented that we need to report on the Foundation in a similar way that we do with county funds showing our expenditures with a list of checks issued.

### **Old Business**

Wellness Policy: We had the second reading and there were no further comments. Cat moved to approve the second reading. Barb seconded and the motion passed.

By-laws Changes: By-laws changes were tabled unto the October meeting.

Background Checks: Sid had checked with the County Sherriff's Office. They do fingerprint checks that go to DCI. The board agreed to do this as well as a commercial background check for staff members who work with children.

### **New Business**

Tuition Reimbursement Policy, First Reading: The board discussed the new policy and offered some editorial and content-related changes. Cat moved to accept the policy as amended, Grant seconded, and the motion passed.

### **Director's Report**

Staff Enrichment Day: Sid reminded the board about our session with Jep Enck on October 4<sup>th</sup>. We'll start at 5 p.m. at the Pinedale Library and dinner will be provided.

Open positions: We hired two new employees in Pinedale: Kim Brokling, on-call part-time library clerk and Clayton Simmons, high school page.

Directors Retreat: Sid reported on the Directors' Retreat in Kemmerer. We will be hosting the next one in October 2012.

Pinedale Library  
P.O. Box 489  
155 S. Tyler  
Pinedale, WY 82471  
(307) 367-4114  
FAX (307) 367-6722

Big Piney Library  
P.O. Box 768  
Big Piney, WY 83113  
(307) 276-3515  
FAX (307) 276-3516

[www.sublettecountylibrary.org](http://www.sublettecountylibrary.org)

Sublette County



Libraries

Pinedale  Big Piney

Pinedale Library  
P.O. Box 489  
155 S. Tyler  
Pinedale, WY 82471  
(307) 367-4114  
FAX (307) 367-6722

Big Piney Library  
P.O. Box 768  
Big Piney, WY 83113  
(307) 276-3515  
FAX (307) 276-3516

[www.sublettecountylibrary.org](http://www.sublettecountylibrary.org)

Chinese Visitation: The visit went well and our guests enjoyed themselves.

Community Involvement: The library had a booth at the BOCES afterschool fair and will also have one at the health fair. Sukey has been asked to join the School District #1 Language Arts Curriculum Committee. The Craig Johnson programs went well. Cat suggested that the foundation pay for programs like the Craig Johnson so we have more county funds available for crises like the refrigerator breaking down. We agreed to book Craig Johnson again next September.

Cat motioned to approve the checks, Grant seconded and motion passed.

Next meeting: The next meeting will take place Wednesday, October 19 at 3 p.m. The following meeting will take place Wednesday, November 30 at 3 p.m. in Pinedale and the December meeting will be Wednesday, December 28 at 3 p.m. in Big Piney.

The meeting adjourned at 4:20 p.m.

Respectfully Submitted by:

Patty Washburn, President

Cat Urbigkit, Secretary