



Pinedale Library  
P.O. Box 489  
155 S. Tyler  
Pinedale, WY 82471  
(307) 367-4114  
FAX (307) 367-6722

Big Piney Library  
P.O. Box 768  
Big Piney, WY 83113  
(307) 276-3515  
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www.sublettecountylibrary.org

Sublette County Library Board Minutes  
August 25, 2022  
Pinedale, WY

The Sublette County Library Board met Thursday, August 25, 2022 at the Pinedale Library. Members present were: Rachel Weksler, Steve Nelson, Maureen Dempsey, Debi Morley, and Lora Hittle. Staff members were: Library Director Michelle Humber and Big Piney Manager Tawnya Miller.

Rachel called the meeting to order at 12:01 PM

Additions to the Agenda: None

Public Comments: None

Old Business:

- a. BP Building Project update:
  - a. Roof – starting soon. Light fixtures up, Union Wireless is in.
  - b. Concrete ramp complete. Everything going well.
  - c. Todd Hurd no longer project manager, Andre Irej representing county.
- b. Policy Manual (meeting rooms). No public comments on the meeting rooms. Comment period is over and the new policy is adopted. Lora made a motion, Steven seconded. Motion carried.

New Business:

- a. Suggested Personnel Manual changes: Deputy Sublette County Attorney Clayton Melinkovich will review the manual before it is approved.
- b. Cleaning at Big Piney: The cleaning person has resigned. Jakobi Hibbert, a part-time employee at the Big Piney Library, will take over cleaning duties at the Big Piney Rec Center. Her payroll hours will increase, but she will stay below full-time hours. This is a temporary solution as the maintenance department will take over cleaning duties again at the Big Piney Library once renovations are complete.

Director's Report:

- a. Staffing updates: Brittany Helm was hired as YA/Technology Specialist, Carrie Dixon was hired for part-time Library Assistant position. Judi Boyce was promoted to Assistant Director.
- b. Pinedale Programming: Music in the Courtyard went well.
- c. Summer Reading Program went well, as did the Ice Cream Social for seniors.
- d. Wyoming Arts Council Community Grant \$5977: Jenn Burton wrote the grant, and the money awarded will be split between adult programming and children's Summer Reading.
- e. Policy Manual (Parental Choice): Change in policy. Steve made a motion, Lora seconded. Motion carried. The new policy manual will be out for a reading for two months.

Sublette County



Libraries

Pinedale ♦ Big Piney

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- f. First Amendment Audits: A member of the public recently indicated he was given permission to film in the library on a Sunday, going against the library's current film policy. This person is calling various libraries in Montana and Wyoming and lying about receiving permission to film in the library.
- g. AV Upgrade: Lovatt and Board Room AV installation happening the first week of September.
- h. MOU for Story Stroll: Story Stroll is almost done. A Memoranda of Understanding (MOU) will be created by the town for the Story Stroll.

Big Piney Report: Everything is going well.

Budget Review: All averages out.

Motion to Approve Checks: Maureen made a motion, Lora seconded, motion carried.

Date and Time of Next Meeting: Tuesday, 9/27/22 in Big Piney at noon.

Steve made a motion to adjourn, Debi seconded, motion carried. Meeting adjourned at 12:50 PM.

Respectfully submitted by:

Maureen Dempsey, Secretary