



Sublette County Library Board Minutes  
June 30, 2022  
Pinedale, WY

The Sublette County Library Board met Thursday, June 30th at the Pinedale library. Members present were Rachel Weksler, Maureen Dempsey, Bobbi Wade, Carolyn Elliot, and Steve Nelson. Staff members present were Library Director Sukey Hohl, Assistant Director Michelle Humber, and Big Piney Branch Manager, Tawnya Miller.

Rachel called the meeting to order at 12:04 PM.

Approval of Minutes: Maureen made a motion to approve the minutes from the May 25, 2022 meeting. Carolyn seconded. Motion carried.

Additions to the Agenda: None

Public Comments: none.

Old Business:

- a. BP building project update: Steve told us the roof is on schedule to be finished by mid-July. Everything is moving along.
- b. Meeting Room Policy: After much discussion, it was decided:
  - i. The Pinedale Library will not charge for use of the Board Room or Study Booth.
  - ii. Government groups won't be charged for the Lovatt Room unless it is a party or a fundraiser, or if they need to reserve the room for 24 - 72 hours.
  - iii. Parties and big events taking place on Sundays in the Lovatt Room will be charged a cleaning fee. Activities such as studying or quilting will not require a cleaning fee.Steve made a motion, Carolyn seconded, motion carried.
- c. 2022 Budget: It has been presented to the County Commissioners with no issues, and they will take action at their next meeting.
- d. 2021 Budget: \$23,000 under, but really only \$13,000 under due to \$10,000 being carried over from last year's budget. We had lots of staffing changes, so we were under on the personnel line. Carolyn made a motion to approve the budget, Steve seconded, motion carried
- e. Open positions: two board positions are open. Commissioners will appoint the new board members.

New Business:

Policy Manual revisions – the manual will be kept on the website for two months in the event of any public comments.

Director's Report:

Michelle Humber:

1. Staffing update – Jakobi Hibbert is working part-time in BP and is doing great
2. Brittney Helm was hired part-time in Pinedale to fill Mary's position.

Sublette County



Libraries

Pinedale ♦ Big Piney

Pinedale Library  
P.O. Box 489  
155 S. Tyler  
Pinedale, WY 82471  
(307) 367-4114  
FAX (307) 367-6722

Big Piney Library  
P.O. Box 768  
Big Piney, WY 83113  
(307) 276-3515  
FAX (307) 276-3516  
[www.sublettecountylibrary.org](http://www.sublettecountylibrary.org)

3. Lovatt Room AV report: Michelle will be asking the commissioners for \$130,000 to replace the AV system. Things have been breaking down for years, and it is due for a replacement

Sukey Hohl:

1. Library funding: all staff including contract web designer will receive a 7% cost of living raise if the budget is approved.
2. Thank you: Sukey thanked everyone for their service.

Big Piney Report: Summer Reading Program kicked off and is a success.

Budget Review: Discussed previously.

Motion to Approve Checks: Bobbi made a motion, Maureen seconded, motion carried.

Date and time of Next Meeting: Thursday, July 28th at noon in Pinedale.

Adjourned meeting at 1:34 pm. Maureen made a motion, Steve seconded, motion carried.

Respectfully submitted by:

Maureen Dempsey