



Pinedale Library
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Big Piney Library
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Sublette County Library Board Minutes March 24, 2022 Pinedale, WY

The Sublette County Library Board met Thursday, March 24 in the Pinedale Board Room. Board Members present were: Rachel Weksler, Steve Nelson, Bobbi Wade, and Carolyn Elliot participating via Zoom. Library staff present were: Director Sukey Hohl, Assistant Director Michelle Humber, and Big Piney Manager Tawnya Miller via Zoom.

Call to Order: Rachel Weksler called the meeting to order at 12:02 pm.

Approval of minutes for the February 23, 2022 meeting. Bobbi made a motion, Steve seconded. Motion carried.

Additions to the Agenda: None

Public Comment: None

Old Business:

- a. BP Building Project Update: Steve said they are hopefully putting up sheetrock today. There is an issue with water damage by the curved window.
- b. Executive Session: Steve made a motion. Bobbi seconded. Motion carried
- c. The board made the decision to offer the Sublette County Library Director position to Assistant Director Michelle Humber, and she accepted. She will begin July 1, 2022.

New Business:

- a. Sukey's performance review: Lots of positive comments from board members.
- b. Library Policy Manual revision: Sukey reviewed changes made for clarity and to deal with new issues. There was general discussion. The board instructed Sukey to come up with a pricing structure for government agencies requesting multi-day Lovatt Room reservations before the policy revisions are approved.
- c. Leave carryover: since COVID has largely dissipated in the community, we no longer need leave carryover, and it was dropped.

Director's Report:

- a. Pinedale report: Patron traffic and is steadily picking up in Pinedale. We still have some slow days, but it's becoming more like pre-COVID times. Checkouts remain normal.
- b. WHC grant and webmaster check: the check came after the February board meeting and we were able to issue the check with the grant funds.
- c. Possible health "Phone Booth" room: not happening. The "booth" was going to be much too big to fit in our library.
- d. Study/meeting room pod update: the pod will be delivered in April.
- e. Sukey's upcoming schedule: Sukey will be on medical leave the week of April 11th and out April 28th through May 3rd.



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- f. Public Libraries Association 2022 conference happening this week: Liz Palmer and Judi Boyce from Pinedale and Tawnya Miller, LaTisha Phillips, and Jennifer Brown from Big Piney are currently attending PLA 2022 in Portland, Oregon. Tawnya reported they are gathering ideas and learning a lot.

Big Piney Report: Erin from Pinedale is helping Allison and Starla cover at the Big Piney Library while Big Piney staff is in PLA. Tawnya has made contacts at PLA with furniture distributors to possibly help with furnishing the remodeled Big Piney Library building.

Budget Review: We are on track.

Motion to Approve Checks: Bobbi moved, Steve seconded. Motion carried.

Date and Time of Next Meeting: April 22nd at noon in the Pinedale Library Board Room.

Motion to Adjourn: Steve made a motion at 1 pm, Bobbi seconded. Motion carried.

Respectfully submitted by:

Rachel Weksler