



Sublette County Library Board Minutes
September 27, 2022
Big Piney, WY

The Sublette County Library Board met Tuesday, September 27, 2022 at the Big Piney Library. Members present were: Rachel Weksler, Steve Nelson, Debi Morley, and Lora Hittle. Staff members were: Library Director Michelle Humber, Assistant Director Judi Boyce, and Big Piney Manager Tawnya Miller.

Rachel called the meeting to order at 12:04 pm.

Approval of Minutes: August 25, 2022: correction on minutes: should be August 25 on Board and Foundation minutes instead of July. Motion to approve by Lora, Steve seconded. Motion passed.

Additions to the Agenda: Change the place from Pinedale to Big Piney.

Public Comments: None.

Old Business:

- a. BP Building Project update: Roof is coming off and new one will be on soon. Everyone is impressed with the speed of the renovation all things considered.
- b. Grand ReOpening Party on New Year's Eve.
- c. Policy Manual comment period (fixed grammar mistakes as well): no comments. Motion to approve 2nd reading. Lora moved, Steve seconded. All in favor. Motion passed.
- d. Steve asked about the cleaners; we will be having an appreciation dinner for the maintenance department at some point, most likely June.

New Business:

Board reports at County Commissioners' Meetings: Rachel and other Board members will go to a CC meeting in November to report on the library. Will have a discussion at the next staff meeting to fill her in.

Director's Report:

- a. Welcome Judi as Assistant Director
- b. Staffing updates: Alise Watson was hired as the Pinedale Adult Services Specialist and Carrie Dickson is our new Pinedale part-time Library Assistant. Will open another Big Piney part-time position soon. Sarah Pellerin, our marketing specialist, is looking for a full-time position.
- c. New employee packets: Judi made employee packets, and we are working on improving them.
- d. One on ones: Michelle is meeting with staff to learn more about their roles and how she can help.
- e. Pinedale Programming in full swing and going great.
- f. Lovatt and Board room AV installed. Working great so far
- g. MOU for StoryStroll: Clayton (county attorney) and Ed (town attorney) are working out the details.
- h. Wyoming Quilt Guild
 - a. Simple Whatnots III and The Little Ghost Who Was a Quilt



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- i. Wireless Routers at the Pinedale Library-will be installed soon and will be much easier to troubleshoot.
- j. WLA Annual Conference next week.
- k. Possible BP transition ideas-closures may be needed, Pinedale will help as well.

Big Piney Report:

Storytime went well, great turnout. Moved to Fridays to accommodate preschools. Kickoff for afterschool went great-2 nights of ice cream, great turnout. Another Trivia night at the Waterhole scheduled. Will do another YA lock in at some point.

Budget Review: Ceca noted the timing of payroll can make the budget appear low or high.

Motion to Approve Checks: Steve motioned, Laura 2nd. All in favor. Motion approved.

Set Date and Time of Next Meeting: Wednesday, October 26th at 12 noon; Tuesday, November 29th; Thursday, December 22nd.

Laura moved to adjourn, Steve seconded. Passed.

Respectfully submitted by:

Debi Morley