

Sublette County Library Board Minutes

June 22, 2023

Pinedale, WY

1. Call to order – Rachel called the meeting to order at 4:05 pm. In attendance were Rachel Weksler, Steve Nelson, Lora Hittle and Maureen Dempsey. Debi Morley was absent.
2. Approval of minutes: May 24, 2023 – Maureen moved to approve, Lora seconded. The motion passed.
3. Additions to the agenda - none
4. Public comments - none
5. Old business
 - a. 2024 Budget Finalized
 - b. Budget Presentation – The commissioners approved the budget. It will be official on the 18th of July.
 - c. Board opening – Rachel’s board position is open. The commissioners have an application process posted and will appoint someone before the July meeting.
6. New business
 - a. Names on credit cards – Maureen and Steve agreed to be on the cards as well as Lora. Lora moved and Steve seconded. Motion passed.
 - b. Board Training – The county is requiring board members to attend either the July 11 training in Pinedale or the July 12 training in Big Piney.
7. Director’s Report
 - a. Pinedale report
 1. Programming – Summer reading is going very well. Yesterday YA kids planted flowers, younger kids did sidewalk chalk art.
 2. Two open positions – The children’s specialist will replace Jenn Burton and programming specialist will host adult and youth events. This is a reconfiguration of Mike’s full-time position.

3. Internet filters – Michelle reviewed the filters that are in place.
 - b. Website – Michelle showed the progress Lily has made on the website upgrade.
 - c. Broadband – Rachel attended a meeting about broadband, and reported on what she learned.
 - d. Meeting Room fees – Michelle reported that she expects to be on the agenda of the next county commissioners meeting at the request of one of the commissioners to discuss library meeting room fees.
 - e. Directors Retreat – Michelle will be hosting the Western Wyoming Directors Retreat in Pinedale on July 28.
 - f. Library training – Michelle reported on the recent staff training. The staff from both libraries appreciated being able to train together.
 - g. MASA – The county is now providing life flight insurance for all employees, including part-time workers.
 - h. Thank you – Michelle thanked the board for helping her have a great first year as director.
8. Big Piney Report
- a. Programming – off to a great start. Big Piney teens planted flowers as well. Rainy weather has been challenging this year for outdoor Summer Reading programs at both libraries.
 - b. New part-time position: Audree Sevenski was selected for the new part-time position in Big Piney. Audree has worked as an intern at the Big Piney, and she received the Foundation scholarship this year.
 - c. Other – The boilers are being installed. The old bathroom is being removed in order to provide space.
9. Budget Review – Michelle noted that the budget presented to the board does not include payroll.
10. Executive Session: Director Evaluation – Steve moved to enter executive session to discuss personnel. Lora second. Motion passed. Lora moved to re-enter public session. Steve seconded. Motion passed. No action was taken.
11. Motion to approve checks – Steve moved, and Lora seconded. Motion passed.
12. Set date and time of next meeting. – The next meeting will be on July 27 at noon in Pinedale.

13. The meeting adjourned at 4:45 pm.

Respectfully submitted by.

Maureen Dempsey

Sublette County Library Foundation Minutes

June 22, 2023

Pinedale, WY

1. Call to order – 4:50 pm. In attendance were Rachel Weksler, Steve Nelson, Lora Hittle and Maureen Dempsey. Debi Morley was absent.
2. Approval of minutes: May 24, 2023 Maureen moved, Lora seconded. The motion passed.
3. Additions to the agenda - none
4. Public comments - none
5. Approve Foundation expenses – Maureen moved, Lora seconded. Motion passed.
6. Old business
 - a. Should library staff children be allowed to apply for the Daphne Platts Scholarship? Steve moved to exclude, Lora seconded. Motion passed 3-1 with Maureen opposed.

- b. Landscaping courtyards for Pinedale and Big Piney – Michelle noted that she has not had an opportunity to pursue gathering a quote.
7. New business
 - a. Names on Foundation credit card – Lora moved to add Steve and Maureen to the Foundation credit card account. Maureen seconded. Motion passed.
 - b. Stock photos – Michelle noted that the library would like to get professional photos taken of the libraries and staff, potentially including drone and video images. She will look into the cost.
 - c. Wyoming Community Foundation: Designated Agency Endowment Funds – Michelle explained that the Wyoming Community Foundation has a program where they run endowment funds for other foundations. Michelle provided a brochure to explain the program. The board discussed and will do more research, but noted that they are very pleased with the current set-up.
 - d. Half-Marathon fundraiser: September 16, Foundation 23 (begins July 1) – Foundation 23 took over the half marathon and turned it into a fundraiser. People will be able to begin donating on July 1. The library foundation will need to provide a presence at the half marathon in September.
8. Account Overview – The account is a little down this month due to the market.
9. Motion to approve checks – Steve moved, Lora seconded. Motion passed.
10. Set date and time of next meeting – July 27 in Pinedale following the Library Board Meeting.
11. Michelle thanked Rachel for her service. Lora moved to adjourn, Maureen seconded. The meeting adjourned at 5:04 pm.

Respectfully submitted by,

Maureen Dempsey